

MINUTES

CITY OF KEY COLONY BEACH
CITY COMMISSION SPECIAL MEETING
Thursday September 3, 2020 9:30 a.m.
Marble Hall & Virtually via Zoom Conferencing

- 1. Call to Order, Pledge of Allegiance, and Roll Call:** The special meeting of the Key Colony Beach City Commission was called to order by Mayor DeNeale at 9:32 a.m. followed by the Pledge of Allegiance.

Present: Mayor John DeNeale, Vice Mayor Ron Sutton, Secretary/Treasurer Patti Trefry (Virtually), Commissioner April Tracy, and Commissioner Kimmeron Lisle (Virtually).

Also Present: City Administrator Christopher Moonis, City Clerk Rebecca Todd, Executive Assistant Saara Staten, City Attorney Tom Wright, Building Official Gerard Roussin (Virtually), and Police Chief DiGiovanni.

Excused: Fire Chief Johnson.

Public (Virtually) – 17
- 2. COVID-19 Update:** Mayor DeNeale reported the infection rates are slowly decreasing. Mayor DeNeale calculated that 4.5% of COVID-19 tests come back positive in Monroe County.
- 3. Extension of Declaration of Local Emergency:** Mayor DeNeale presented the City of Key Colony Beach 26th Declaration of Local State of Emergency for COVID-19.

MOTION: Motion made by Vice Mayor Sutton, seconded by Commissioner Tracy to approve the City of Key Colony Beach 26th Declaration of Local State of Emergency.

ON THE MOTION: Roll Call Vote. Unanimous approval. (9:34 a.m.)
- 4. Wastewater Treatment Plan/Stormwater Budget Discussion/Approval:** Utility Board Treasurer Tom Harding reported working with City Clerk Todd to update the medical coverage costs.

MOTION: Motion made by Vice Mayor Sutton, seconded by Commissioner Trefry to approve the Wastewater Treatment Plan/Stormwater Budget as written.

ON THE MOTION: Roll Call Vote. Unanimous approval.
- 5. General Fund/Road Fund/Infrastructure Fund/ Impact Fund Budget Discussion/Approval:** City Administrator Moonis reported minor adjustments in the general fund and infrastructure fund budget. Workers Compensation Insurance projections decreased slightly, and the overall liability coverage increased slightly. City Administrator Moonis reported that the major adjustments are in the General Fund. Line item 335 - State Shared Revenues was previously budgeted for approximately \$150,000 and is now reduced to \$115,000. Since the last budget meeting, the general fund went from \$215,795 to \$184,715, a reduction of approximately \$31,000. Mayor DeNeale stated the reduction of revenue is projected because of COVID-19. City Administrator Moonis stated the State estimated that infrastructure revenue will be lower next year due to COVID-19. Line item 312 - Infrastructure was reduced by \$20,000. Mayor DeNeale reported the mileage rate remains the same as the last two year at 2.4979. Mayor DeNeale and Vice Mayor Sutton are working to resolve City administrator Moonis retirement pay issue. Commissioner Lisle questioned how the budget integrates with the City Hall plan. City Administrator Moonis stated a separate budget will be created for City Hall.

MOTION: Motion made by Vice Mayor Sutton, seconded by Mayor DeNeale to approve the Budget for 2020-2021 as written.

ON THE MOTION: Roll Call Vote. Unanimous approval.

6. **Commissioner Open Discussion:** N/A

7. **Citizens Comments and Correspondence:** Kathryn McCullough, 181 5th Street, recommended for City Hall to check with FRS regarding the City Administrator's retirement.

8. **Adjournment**

The meeting adjourned at 9:48 a.m.

Respectfully Submitted,

Saara V. Staten

Saara V. Staten (on behalf of City Clerk Rebecca Todd)

Executive Assistant