

# MINUTES

CITY OF KEY COLONY BEACH  
CITY COMMISSION SPECIAL MEETING  
Tuesday, February 23, 2021 9:00 a.m.  
Marble Hall & Virtually via Zoom

1. **Call to Order, Pledge of Allegiance, and Roll Call:** The special meeting of the Key Colony Beach City Commission was called to order by Mayor Sutton at 9:00 a.m. followed by the Pledge of Allegiance.  
*Present:* Mayor Ron Sutton, Vice Mayor Patricia Trefry, Secretary/Treasurer Kathryn McCullough, Commissioner John DeNeale, and Commissioner Tom Harding.  
*Also Present:* City Clerk Rebecca Todd, Executive Assistant Saara Staten, Building Inspector Greg Lawton, Police Chief DiGiovanni, and Building Official Gerard Roussin.  
*Excused:* City Attorney Dirk Smits.  
Public – 0 (Marble Hall) 1 (Virtual)
2. **Citizen Comments:** None.
3. **Discussion of Interview Procedure:** Mayor Sutton reviewed the interview procedure. To ensure that each Commissioner has the opportunity to ask questions, Mayor Sutton recommended each Commissioner ask one question in the following order Mayor Ron Sutton, Vice Mayor Patti Trefry, Secretary/Treasurer Kathryn McCullough, Commissioner John DeNeale, and Commissioner Tom Harding followed by several rounds until the allotted time for each applicant expires.
4. **Interview City Administrator Candidates:**
  - A. **John Barkley:** Mr. Barkley introduced himself to the Commission and Staff. The Commission questioned Mr. Barkley regarding background, prior employment, recent projects with the Federal and State government, grant writing experience, familiarity with Key Colony Beach, current employment, management style, approach to balancing vacation rentals with full time residents, time management skills, strength, weaknesses, etc. Discussion ensued. Mr. Barkley stated if selected as City Administrator, a 30-day notice clause is in his current contract making it a minimum of 30 days and a maximum of 45 days until he can begin.
  - B. **Tim Day:** Mr. Day introduced himself to the Commission and Staff. The Commission questioned Mr. Day regarding many of the same topics as the above stated candidate. Discussion ensued. Mr. Day stated if selected as City Administrator, he would be able to begin in approximately 2-4 weeks.
5. **Continuance of Meeting until 1:00 p.m.**
6. **Interview City Administrator Candidate:**
  - A. **Patrick Marsh:** Mr. Marsh introduced himself to the Commission and Staff. The Commission questioned Mr. Marsh regarding many of the same topics as the above stated candidates. Discussion ensued. Mr. Marsh stated if selected as City Administrator, he would be able to begin in approximately 2-3 weeks.
7. **Commissioner Discussion:** The Commission briefly discussed the strengths and weaknesses of the candidates interviewed and looked forward to the other scheduled interviews on Wednesday, February 24<sup>th</sup>.
8. **Adjournment**

The meeting adjourned at 1:58 p.m.

Respectfully Submitted,



Saara V. Staten (on behalf of City Clerk Rebecca Todd)  
Executive Assistant