

MINUTES

KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Thursday, July 8, 2021 9:30 a.m.
Marble Hall & Virtually via Zoom Conferencing

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The regular meeting of the Key Colony Beach City Commission was called to order by Mayor Sutton at 9:30 a.m. followed by the Pledge of Allegiance and Prayer. *Present:* Mayor Ron Sutton, Vice Mayor Patti Trefry, Commissioner Kathryn McCullough, Commissioner John DeNeale and Commissioner Tom Harding. *Also Present:* City Administrator Dave Turner, Executive Assistant Saara Staten, Utility Clerk Pat Hyland, Fire Chief John Johnson, City Attorney Dirk Smits, Building Official Gerard Roussin, Building Inspector Greg Lawton, and Police Chief Kris DiGiovanni.
Public – 6 (Virtual) 3 (Marble Hall)

2. **Citizen Comments and Correspondence:** None.

3. **Approval of Minutes:** City Commission Public Hearing and City Commission Regular Meeting on June 24, 2021.

MOTION: Motion made by Commissioner Harding, seconded by Vice Mayor Trefry to approve the City Commission Public Hearing and Regular Meeting minutes of June 24, 2021.

ON THE MOTION: Roll call vote. Unanimous Approval.

4. **Agenda Additions, Changes, Deletions:** Mayor Sutton requested added Item 7(A) Conclusion of State of Emergency for Tropical Storm Elsa.

5. **Special Requests:** None.

6. **Committee and Staff Reports:**

A. Marathon Fire/EMS: Fire Chief Johnson stated since the last report there has been 5 medical calls, 1 internal fire alarm, and 1 public assist. Fire Chief Johnson introduced newly hired Deputy Chief Cameron Bucek. Commissioner DeNeale recommended urging Marathon Garbage Services to expedite garbage collection during next storm.

B. Recreation Committee: No Report.

C. Beautification Committee: No Report.

D. Disaster Preparedness Committee: Building Official Roussin reported a quiet practice run for storm season with Tropical Storm Elsa. Public Works reported to work on Monday to assist residents in collecting garbage cans. The Building Department conducted a damage assessment after Tropical Storm Elsa and reported minimum disturbance to the properties.

E. Planning & Zoning Board: No Report.

F. Code Enforcement Board: No Report.

G. Utility Board: No Report.

H. Police Department: Chief DiGiovanni reported since the last meeting there was 2 reports: a crash report on Sadowski Causeway and a vessel collision on 8th Street canal. KCBPD responded to 3 medical calls, provided backup to MCSO 5 times, received 20 miscellaneous calls, 5 phone calls or voice messages on Tipline, and 11 text messages on Tipline, along with road patrol, boat patrol and vacation watch program. On Saturday July 3rd, Chief DiGiovanni, Reserve Officer Ross Bethard, and Public Works Employee Jesse Peterson handed out flyers with Key Colony Beach Rules and Regulations and manatee safety to visitors. Chief DiGiovanni reported the 4th of July weekend not being as busy as prior years due to Tropical Storm Elsa. Officer Burden did respond to several fireworks complaints. Although Governor DeSantis has allowed fireworks to be thrown during certain holidays, KCBPD enforces the 24/7 noise ordinance. KCBPD prepared for Tropical Storm Elsa by sending officers home

who cross bridges to get to Key Colony Beach. Chief DiGiovanni, Officer Bethard, and Officer Burden stayed overnight in Key Colony Beach to report any emergencies to City Administrator Turner. KCBPD purchased an employee tracking program to track positive comments or improvement areas. This system will assist Chief DiGiovanni in evaluating Officers. KCBPD ordered a laser to help regulate e-bike speed. Once the laser are delivered, Chief DiGiovanni will test what speed he recommends to implement. Commissioner McCullough questioned whether the employee tracking program can be used for all employees. Chief Digiovanni will research and report at the next meeting.

I. Building Department/Public Works: Building Official Roussin reported submitting a new home permit on 13th Street to DEO last week. Public Works employees reported to work the morning of July 5th to clean the City after the fourth of July weekend. Building Official Roussin thanked Public Works. Public Works continues to work on road striping throughout the City.

J. City Secretary/Treasurer: No Report.

K. City Clerk: No Report.

L. City Administrator: City Administrator Turner attended the Marathon library opening, drafted the traffic pattern for Coral Lane and Clara Blvd., worked from home for Tropical Storm Elsa, worked on the budget, advertised for City Clerk and Assistant City Clerk positions, attended a Mini Lobster Season meeting, worked with City Attorney Smits to finish the Cost Recovery ordinance, attended a meeting with LIVS Associates regarding City Hall plans, and corrected boat trailer parking. The draft traffic pattern for Coral Lane was distributed to the Commission. The Commission requested the draft be distributed to the Owners on those streets and have them notify renters of changes. Fire Chief Johnson will confer with City Administrator Turner regarding recommended changes. City Administrator Turner reached out to SFWM Representative and is awaiting a response. Commissioner Harding requested a posting of irrigation requirements on website.

7. Items for Discussion /Approval:

A. Conclusion of Local State of Emergency – Tropical Storm Elsa: Mayor Sutton reported the City of Key Colony Beach entered into a Local State of Emergency on July 4th and recommended the Commission end the State of Emergency effective immediately. The Commission unanimously agreed to end the Local State of Emergency.

8. Approval of Warrant: None.

9. Ordinances and Resolutions:

A. Resolution 2021-08 Business Tax Fee Schedule: City Attorney Smits read Resolution 2021-08 into the record.

MOTION: Motion made by Commissioner Harding, seconded by Vice Mayor Trefry to approve Resolution 2021-08.

ON THE MOTION: Roll call vote. Unanimous Approval.

10. Commissioner Reports: Vice Mayor Trefry reported attending the ribbon cutting for Fisherman’s Hospital along with Mayor Sutton. Commissioner McCullough thanked Mayor Sutton for EOC updates during Tropical Storm Elsa, thanked Public Works and Building Department for support during Hurricane Elsa, and thanked City Hall Staff for supporting City Hall while there are two positions vacant. Commissioner Harding echoed Commissioner McCullough and thanked City Administrator Turner.

11. City Attorney Report: City Attorney Smits is reviewing the utilization report for cost recovery and will distribute to the Commission on August 5th.

The meeting adjourned at 10:13 a.m.

Respectfully Submitted,

Saara V. Staten

Executive Assistant