# AGENDA <br> CITY OF KEY COLONY BEACH FINAL BUDGET PUBLIC HEARING BUDGET FOR OCTOBER 1, 2022 - SEPTEMBER 30, 2023 

Thursday, September 22, 2022, 5:05 p.m.
Temporary City Hall and Virtually via Zoom Meeting Meeting ID: 82196076200 Passcode: 645819

1. Call to Order, Pledge of Allegiance, Roll Call
2. Proposed Tax Levy: 2.8726 mills per $\$ 1,000$ Taxable Value
3. Review of Final Budget for October 1, 2022 - September 30, 2023 - Pgs. 1-9

Total Budget: \$15,485,647 for General, Sewer, and Stormwater Operations
REVENUE:
Ad Valorem Taxes $\mathbf{\$ 2 , 6 2 7 , 3 9 0}$
Other General Fund Revenues $\quad \mathbf{1 , 0 6 0 , 2 8 9}$
Special Revenue \& Capital Project Funds $\mathbf{\$ 3 , 4 5 5 , 1 1 0}$
Sewer \& Stormwater Enterprise Funds \$1,513,193
Total City Reserves Brought Forward $\mathbf{\$ 6 , 8 2 9 , 6 6 5}$ (all funds combined)

Total Budget
\$15,485,647
THE FINAL BUDGET REPRESENTS A MILLAGE RATE THAT IS 12.93\% ABOVE THE ROLL BACK RATE.
4. Budget Changes, If Any
5. Public Comments, Commission Response
6. Resolution 2022-11 to Adopt Final Millage Rate for Fiscal Year 2022-2023 - Pg. 10
7. Resolution 2022-12 to Adopt Final Budget for Fiscal Year 2022-2023 - Pg. 11
8. Adjournment

[^0]| CITY OF KEY COLONY BEACH - BUDGET SUMMARY BY FUNDS FY 2022-2023 - Proposed Budget |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | GENERAL |  | BUILDING |  | ROAD |  | INFRASTRUCTURE |  | IMPACT |  | TOTAL |  |
| REVENUE SUMMARY |  |  |  |  |  |  |  |  |  |  |  |  |
| Millage 2.8726 97\% |  |  |  |  |  |  |  |  |  |  |  |  |
| 311 Ad Valorem Taxes |  | 2,627,390 |  |  |  |  |  |  |  |  |  | 2,627,390 |
| 312 Sales \& User Taxes |  |  |  |  |  | 70,000 |  | 292,737 |  |  |  | 362,737 |
| 315 Communication Service Tax |  | 69,000 |  |  |  |  |  |  |  |  |  | 69,000 |
| 321 Occupational Licenses |  | 460,000 |  |  |  |  |  |  |  |  |  | 460,000 |
| 322 Building Permits |  | . |  | 445,053 |  |  |  |  |  |  |  | 445,053 |
| 331 Federal Grants |  | - |  |  |  |  |  | 201,093 |  |  |  | 201,093 |
| 334 State \& Local Grants |  | - |  |  |  | 42,500 |  | 2,382,859 |  |  |  | 2,425,359 |
| 335 State Shared Revenues |  | 197,300 |  |  |  | 4,000 |  |  |  |  |  | 201,300 |
| 337 County Gas Tax Share |  | . |  |  |  | 9,800 |  |  |  |  |  | 9,800 |
| 347 Parks \& Recreation |  | 39,989 |  |  |  |  |  |  |  |  |  | 39,989 |
| 349 Boat Trailer Parking |  | 89,500 |  |  |  |  |  |  |  |  |  | 89,500 |
| 351 Court and Code Violation Fines |  | 51,500 |  |  |  |  |  |  |  |  |  | 51,500 |
| 361 Interest Earnings/Misc Income |  | 4,000 |  |  |  | 200 |  | 250 |  |  |  | 4,450 |
| 363 Impact Fees |  | . |  |  |  |  |  |  |  | 6,618 |  | 6,618 |
| 369 Miscellaneous Revenue |  | 3,000 |  |  |  |  |  |  |  |  |  | 3,000 |
| 381 Internal Transfers |  | 146,000 |  |  |  |  |  |  |  |  |  | 146,000 |
| Use of Fund Reserves |  | . |  | - |  | - |  | 500,000 |  |  |  | 500,000 |
| total revenue | \$ | 3,687,679 | \$ | 445,053 | \$ | 126,500 | \$ | 3,376,939 | \$ | 6,618 | \$ | 7,642,789 |
| EXPENSE / DISBURSEMENT / TRANSFER SUMMARY |  |  |  |  |  |  |  |  |  |  |  |  |
| 511 Legislative/Commission Expenses |  | 160,487 |  |  |  |  |  |  |  |  |  | 160,487 |
| 513 Financial \& Administration |  | 972,337 |  |  |  |  |  |  |  |  |  | 972,337 |
| 514 Legal Counsel |  | 125,000 |  |  |  |  |  |  |  |  |  | 125,000 |
| 515 Comprehensive Planning |  | 43,000 |  |  |  |  |  |  |  |  |  | 43,000 |
| 516 Judical Codification |  | 5,000 |  |  |  |  |  |  |  |  |  | 5,000 |
| 519 City Hall |  | 187,000 |  |  |  |  |  |  |  |  |  | 187,000 |
| 521 Law Enforcement |  | 899,515 |  |  |  |  |  |  |  |  |  | 899,515 |
| 524 Protective Services (Building Dept) |  | . |  | 445,053 |  |  |  |  |  |  |  | 445,053 |
| 526 Fire/EMS |  | 550,000 |  |  |  |  |  |  |  |  |  | 550,000 |
| 539 Public Works |  | 479,434 |  |  |  |  |  |  |  |  |  | 479,434 |
| 541 Roads \& Street Facilities |  |  |  |  |  | 126,500 |  |  |  |  |  | 126,500 |
| 572 Parks \& Recreation |  | 174,358 |  |  |  |  |  |  |  |  |  | 174,358 |
| 575 Beautification |  | 13,500 |  |  |  |  |  |  |  |  |  | 13,500 |
| 582 Long Term Debt |  |  |  |  |  |  |  | 161,365 |  |  |  | 161,365 |
| 587 Additions to Equipment Reserves |  | 47,000 |  |  |  |  |  |  |  |  |  | 47,000 |
| 588 Contingencies |  | 30,000 |  |  |  |  |  |  |  |  |  | 30,000 |
| 589 Roads, Parks, Police, Infrastructure |  | . |  |  |  |  |  | 2,750,152 |  |  |  | 2,750,152 |
| 590 City Hall Construction Reserve |  | - |  |  |  |  |  |  |  |  |  | - |
| Additions to Fund Reserves |  | 1,047 |  |  |  | - |  | 465,422 |  | 6,618 |  | 473,088 |
| TOTAL EXPENSE/DIST/TRANSFER | \$ | 3,687,679 | \$ | 445,053 | \$ | 126,500 | \$ | 3,376,939 | \$ | 6,618 | \$ | 7,642,789 |



GENERAL FUND - REVENUE / EXPENSES RECAP

| ACTUAL | FISCAL YEAR 2021-2022 | BUDGET |
| :---: | :---: | :---: | :---: |
| FY 2020-2021 | Budget YMDACtuall $\quad 12$ Mo Est | FY 2022-2023 |



## Acct. No. REVENUES

322-000 Building Permits

TOTAL
Use of Fund Reserves
Total building Fund Revenues

Acct. No. EXPENSES

| 254-040 | Salaries |
| :--- | :--- |
| $524-042$ | Payroll Taxes |
| $524-043$ | Overtime |
| $524-045$ | Retirement Benefits |
| $524-050$ | Medical Coverage |
| $524-055$ | Contingency |
| $524-052$ | Workers Compensation |
| $524-010$ | Inspection Fees - Other |
| $524-020$ | Advertising |
| $524-060$ | Conference Expenses |
| $524-065$ | Telephone |
| $524-070$ | Miscellaneous |
| $524-075$ | Citizen Serve Software |
| $524-080$ | Vehicle Maint/fuel |
| $524-090$ | Vehicle Insurance |
|  | Transfer to General Fund |
|  | TOTAL |
|  | Addition to Fund Reserves |


| ACTUAL FISCALYEAR 2021-2022 | BUDGET |  |
| :---: | :---: | :---: |
| FY 2020-2021 | Budget YTD Actual 12 Mo Est | FY 2022-2023 |

429,010 $387,716 \quad$ 445,053

| $\$$ | - | $\$ 429,010$ | $\$$ | 387,716 | $\$$ | 581,574 | $\$$ | 445,053 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

$\$ \quad-\quad \$ \quad-\quad \$ 387,716$ \$ 581,574 \$ 445,053

| ACTUAL | FISCALYEAR-2021-2022 | BUDGET |
| :---: | :---: | :---: |
| FY 2020-2021 | Budget YTDActual | 12 Mo Est |


|  |  |  | 194,202 |  | \$127,994 |  | 191,991 |  | 199,243 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 15,085 |  | \$10,954 |  | 16,431 |  | 16,505 |
|  |  |  | 3,000 |  | \$991 |  | 1,487 |  | 3,309 |
|  |  |  | 21,005 |  | \$16,382 |  | 24,573 |  | 25,592 |
|  |  |  | 35,632 |  | 28,325 |  | 42,488 |  | 38,026 |
|  |  |  | 8,708 |  | - |  | - |  | 5,000 |
|  |  |  | 7,478 |  | 6,356 |  | 9,534 |  | 7,478 |
|  |  |  | 1,000 |  | - |  | - |  | 1,000 |
|  |  |  | - |  | 1,500 |  | 2,250 |  | 1,000 |
|  |  |  | 7,500 |  | 2,042 |  | 3,063 |  | 7,000 |
|  |  |  | 4,000 |  | 2,118 |  | 3,177 |  | 4,000 |
|  |  |  | 13,000 |  | 4,578 |  | 6,867 |  | 3,000 |
|  |  |  | 8,400 |  | 8,400 |  | 8,400 |  | 8,400 |
|  |  |  | - |  | 47,846 |  | 47,846 |  | 15,000 |
|  |  |  |  |  |  |  |  |  | 2,000 |
|  |  |  | 80,000 |  | - |  | 80,000 |  | 95,000 |
| \$ | - | \$ | 399,010 | \$ | 257,486 | \$ | 438,106 | \$ | 431,553 |
|  | - |  | 30,000 |  | 130,230 |  | 143,468 |  | 13,500 |

ROAD RESERVE FUND

Acct. No. REVENUES

312-410 Local Option Gas Tax
312-420 New Local Option Gas Tax
337-401 Gas Tax Share - Monroe County
335-122 Revenue Sharing - 8th Cent Tax



524-000 Protective Services (Bldg. Dept) Personnel Costs Materials, Supplies, Services
524-999 15 \% of Protective Services Total


539-000 Public Works
Personnel Costs
Materials, Supplies, Services
539-999 25\% of Public Works Budget Total

541-000 Road \& Street Facilities
64,481 92,500
34,839
52,259
126,500

587-000 Reserves

TOTAL
Addition to Fund Reserves

| 64,481 | $\$ 92,500$ | $\$ 34,839$ | $\$ 52,259$ | $\$$ | 126,500 |
| ---: | ---: | ---: | ---: | ---: | :---: |
| 53,661 | 33,012 | 47,246 | 70,869 | - |  |

INFRASTRUCTURE FUND

| Acct. No. | REVENUES | $\begin{aligned} & \text { ACTUAL. } \\ & \text { FY 2020:2021. } \end{aligned}$ | FISCAL YEAR 2021-2022 |  |  | BUDGET <br> FY 2022-2023 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 312-600 | Infrastructure Tax | 337,668 | 292,737 | 280,613 | 420,920 | 292,737 |
| 331-000 | Federal Grants |  |  |  |  | 201,093 |
| 334-000 | State Grant - Playground Remodel Sunset Park Erosion Control |  | 50,000 | - | - | 100,000 |
| 334-xxx | Rebuild Florida Mitigation General infrastructure Harden EOC/Police New City Hall | rogram | 10,572 | - | $\cdots$ | 2,282,859 |
| 361-120 | Interest Income | 636 | 250 | 810 | 1,215 | 250 |
|  | Total | 338,305 | 353,559 | 281,423 | 422,135 | 2,876,939 |
|  | Planned Use of Reserves | - | - | - | - | 500,000 |
|  | Total Infrastructure Revenues | 338,305 | 353,559 | 281,423 | 422,135 | 3,376,939 |
| Acct. No. | EXPENSES | $\begin{gathered} \text { ACTUAL } \\ \text { FY } 2020-2021 \end{gathered}$ | Budget | ISCAL YEAR 2021 <br> VTD Actual | $\begin{aligned} & -2022 \\ & 12 \mathrm{Mo} \text { Est } \end{aligned}$ | $\begin{aligned} & \text { BUDGET } \\ & \text { FY 2022-2023 } \end{aligned}$ |
| 581-000 | Transfers | 23,560 | - | - | - |  |
| 582-000 | Long Term Debt Payments | 165,483 | 161,365 | 94,124 | 161,364 | 161,365 |
| 587-000 | Infrastructure Projects | 411,455 | 92,097 | 119,838 | 158,171 | 2,750,152 |
|  | Total | 600,498 | 253,462 | 213,962 | 319,535 | 2,911,517 |
|  | Addition to Reserve for New City Hall |  |  |  |  | 500,000 |
|  | Addition to/(Use of) Unrestricted Reserves | $(262,193)$ | 100,097 | 67,461 | 102,600 | 465,422 |
|  | Total Infrastructure Expenses | 338,305 | 353,559 | 281,423 | 422,135 | 3,376,939 |

IMPACT FEES FUND

| Act. No. | REVENUES | ACTUAL | FISCAL YEAR 2021-2022 |  |  | $\begin{aligned} & \hline \text { BUDGET } \\ & \text { FY 2022-2023 } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | FY 2020-2021 | Budget | YTD Actual | 12 Mosest |  |
| 361-110 | Interest | 210 | 150 | 233 | 350 | 150 |
| 363-000 | Impact Fees | 2,416 | 2,468 | 2,416 | 2,416 | 2,468 |
| 363-210 | Development Fees | 4,000 | 4,000 | 10,426 | 10,426 | 4,000 |
|  | TOTAL | 6,625 | 6,618 | 13,075 | 13,192 | 6,618 |
|  |  | ACTUAL |  | CAL YEAR 2021 | 2022 | BUDGET |
| Acct. No. | EXPENSES | FY 2020-2021 | Budget | YTD Actual | 12 Mo Est | FY 2022-2023 |
| 589-075 | Capital Projects | - | - | 6,299 | 11,499 | 15,600 |
|  | Impact Fund Reserve | - | 6,618 | 6,776 | 1,693 | $(8,982)$ |
|  | TOTAL | - | 6,618 | 13,075 | 13,192 | 6,618 |

## UTILITY BOARD - FISCAL YEAR 2022-2023 BUDGET

## SUMMARY



## UTILITY BOARD - FISCAL YEAR 2022-2023 BUDGET

## SUMMARY OF FY22-23 - OPERATIONS, CAPITAL AND REUSE WATER

|  | REVENUE SUMMARY | OPERATIONS |  | CAPITAL |  | REUSE WTR |  | TOTAL |  | STORMWTR |  | TOTAL ALL |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | tricted |  | ricted |  |  |  |  | UTILITIES |  |
| 311 | SEWER SERVICE-RESIDENTIAL | \$ | 1,076,778 |  |  |  |  | \$ | 1,076,778 | \$ | 102,750 | \$ | 1,179,528 |
| 311 | SEWER SERVICE - COMMERCIAL | \$ | 104,000 |  |  |  |  | \$ | 104,000 |  |  | \$ | 104,000 |
| 312 | CHANGE OF RECORD FEES | \$ | 22,000 |  |  |  |  | \$ | 22,000 |  |  | \$ | 22,000 |
| 363 | REUSE WATER REIMBURSEMENT |  |  |  |  | \$ | 60,000 | \$ | 60,000 |  |  | \$ | 60,000 |
| 343 | PROPERTY INQUIRY FEES | S | 3,000 |  |  |  |  | \$ | 3,000 |  |  | \$ | 3,000 |
| 321 | DELINQUENT CHARGES | \$ | 1.500 |  |  |  |  | \$ | 1,500 | \$ | 40 | \$ | 1,540 |
| 322 | TOTAL | \$ | 1,207,278 |  |  | \$ | 60,000 | \$ | 1,267,278 | \$ | 102,790 | \$ | 1,370,068 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 334 | OTHER INCOME |  |  |  |  |  |  |  |  |  |  |  |  |
| 335 | CONNECTION FEE CONTRIBUTION |  |  | \$ | 16,875 |  |  | \$ | 16,875 |  |  | \$ | 16,875 |
| 347 | FKEC CAPITAL CREDIT | \$ | 2,300 |  |  |  |  | \$ | 2,300 |  |  | \$ | 2,300 |
| 349 | MISCELLANEOUS INCOME | \$ | - |  |  |  |  | \$ | - | \$ | 100 | \$ | 100 |
| 535 | MISCELLANEOUS GRANT |  |  | \$ | - |  |  | \$ | - |  |  | \$ |  |
| 535 | Estimated 2021-2022 DEP Grant |  |  | \$ | - |  |  | \$ |  |  |  | \$ | - |
| 351 | INTEREST INCOME | \$ | 850 |  |  |  |  | \$ | 850 | \$ | 3,000 | \$ | 3,850 |
| 535 | Stewardship Grant for Stormwater |  |  |  |  |  |  |  |  | \$ | 120,000 | \$ | 120,000 |
|  | TOTAL | \$ | 3,150 | \$ | 16,875 | \$ | - | \$ | 20,025 | \$ | 123,100 | \$ | 143,125 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 381 | TOTAL ALL REVENUES | \$ | 1,210,428 | \$ | 16,875 | \$ | 60,000 | \$ | 1,287,303 | \$ | 225,890 | \$ | 1,513,193 |


|  | EXPENSE SUMMARY | OPERATIONS |  | CAPITAL |  | REUSE WTR |  | TOTAL |  | STORMWTR |  | TOTAL ALL |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 511 | OPERATING EXPENSES-SEWER TREATMENT | \$ | 714,900 |  |  |  |  | \$ | 714,900 |  |  | \$ | 714,900 |
| 513 | REUSE WATER |  |  |  |  | \$ | 52,000 | \$ | 52,000 |  |  | \$ | 52,000 |
| 514 | GENERAL \& ADMINISTRATIVE | S | 176.400 |  |  |  |  | \$ | 176,400 | \$ | 48,820 | \$ | 225,220 |
| 515 | DEBT RETIREMENT | \$ | - |  |  |  |  | \$ | - |  |  | \$ |  |
| 516 | CAPITAL EXPENSES AND RESERVES |  |  |  |  |  |  |  |  | \$ | 6.000 | \$ | 6,000 |
| 519 | CAPITAL PLANT |  |  | 5 | 29,000 |  |  | \$ | 29,000 |  |  | S | 29,000 |
| 535 | AWT MASTER PLAN |  |  | \$ |  |  |  | \$ |  |  |  | \$ |  |
| 521 | CAPITAL SYSTEM |  |  | \$ | 20,000 |  |  | \$ | 20,000 |  |  | \$ | 20,000 |
| 522 | MEMBRANE RESERVE | \$ | - |  |  |  |  | \$ |  |  |  | \$ |  |
| 524 | MEMBRANE RESERVE - REUSE |  |  |  |  | \$ |  | \$ |  | \$ | - | \$ |  |
| 800 | STORMWATER PROJECTS |  |  |  |  |  |  | \$ | - | \$ | 120,000 | \$ | 120,000 |
| XXX | PAYMENT TO STATE LOAN | \$ | 272,753 | \$ | - |  |  | \$ | 272,753 |  |  | \$ | 272,753 |
|  | TOTAL ALL EXPENSES | \$ | 1,164,053 | \$ | 49,000 | \$ | 52,000 | \$ | 1,265,053 | \$ | 174,820 | \$ | 1,439,873 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | REVENUES MINUS EXPENSES | \$ | 46,375 | \$ | $(32,125)$ | \$ | 8,000 | \$ | 22,250 | \$ | 51,070 | \$ | 73,320 |

## RESOLUTION NO. 2022-11

## A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH OF MONROE COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 20222023; PROVIDING FOR AN EFFECTIVE DATE.

Whereas, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, on September 22, 2022, adopted Fiscal Year 2022-2023 the final Millage Rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Monroe County has been certified by the County Property Appraiser to the City of Key Colony Beach as $\$ 942,925,933$.

NOW THEREFORE, BE IT RESOLVED by the City of Key Colony Beach, of Monroe County, Florida, that:

1. The Fiscal Year 2022-2023 final operating millage rate for the City of Key Colony Beach is 2.8726 mills, which is greater than the rolled-back rate of 2.5438 mills by 12.93\%.
2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this the 22nd day of September 2022.

Vote:
_- Mayor Trefry
__ Vice Mayor Harding
__ - Secretary/Treasurer DeNeale
__ - Commissioner Sutton
__ Commissioner Ramsay-Vickrey

## CITY OF KEY COLONY BEACH

Patricia Trefry, Mayor

## ATTEST:

Silvia Gransee, City Clerk

# A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH OF MONROE COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2022-2023; PROVIDING FOR AN EFFECTIVE DATE. 

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, on September 22, 2022, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, set forth the appropriations and revenue estimates for the Budget for Fiscal Year 2022-2023 in the amount of $\$ 13,390,614$.

NOW THEREFORE, BE IT RESOLVED by the City of Key Colony Beach, of Monroe County, Florida, that:

1. The Fiscal Year 2022-2023 Final Budget be adopted.
2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing the 22nd day of September 2022.

Vote:
___ Mayor Trefry
___ Vice Mayor Harding
___ Secretary/Treasurer DeNeale
__ Commissioner Sutton
___ Commissioner Ramsay-Vickrey
CITY OF KEY COLONY BEACH

ATTEST:

Silvia Gransee, City Clerk
Patricia Trefry, Mayor


[^0]:    "Members of the public may speak for three minutes and may only speak once...unless waived by a majority vote of the commission." Persons who need accommodations in order to attend or participate in this meeting should contact the city clerk at 305-289-1212 at least 48 hours prior to this meeting in order to request such assistance. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

