

MINUTES

KEY COLONY BEACH CITY COMMISSION REGULAR MEETING

Thursday, September 25, 2008, 9:30 a.m.

City Hall Auditorium

1. Call to Order, Pledge of Allegiance, Prayer, Roll Call – The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Sutton at 9:30 a.m. followed by the Pledge of Allegiance and Prayer. *Present:* Mayor Ron Sutton, Vice-Mayor Rusty Stevens, Commissioner Jeff Vorick, Commissioner Geraldine Zahn, Commissioner Seneca “Tucker” DeGraw. *Also Present:* Attorney Thomas Wright, Police Chief Robert Petrick, Building Official Edward Borysiewicz and City Clerk Vickie Bollinger. Public: 7
2. Approval of Minutes: Regular Meeting September 11, 2008
First Budget Public Hearing September 15, 2008
Approved as written.

3. Committee and Staff Reports

- A. Recreation Committee – City Clerk stated the committee met and asked her to report they:
 - Fully support the grant applications for Eastside Park and the 7th and 8th Street Recreation Area and provided input regarding projects for each park.
 - Made two recommendations to the commission regarding the golf course. First they recommended increasing the golf course fees from \$9 to \$11 for nine holes and from \$7 to \$8 for an additional eight holes. Secondly, they recommended the probationary period for the course management be extended from September 30, 2008 to December 31, 2008.

Mayor Sutton stated the last fee increase was in 2003 and that the lease agreement provides for a COLA increase each year for the lease payment, but not for fee increases. He suggested an annual automatic review and COLA increase for fees to allow the management to cover increasing costs. Commissioners discussed whether to amend the lease agreement to provide for these increases or to allow management to set the fees.

Motion – Moved by Commissioner Zahn, seconded by Commissioner DeGraw, to approve fee increases at the golf course from \$9 to \$11 for nine holes and \$7 to \$8 for an additional nine holes; and to provide for automatic COLA increases each year for the fees. Roll Call Vote: Unanimous approval.

- B. Beautification Committee – No report.

- C. Disaster Preparedness Committee – Building Official Borysiewicz stated review, clean-up and repairs to city properties continue after recent storms. The shoreline at Sunset Park is being repaired and FEMA will reimburse the city for 87.5% of the total costs.

Mayor Sutton stated that the Recreation Committee had recommended an extension of the probation for the golf course management.

Motion – Moved by Commissioner DeGraw, seconded by Commissioner Zahn, to extend the probationary period of the golf course management from September 30, 2008 to December 31, 2008. Roll Call Vote: Unanimous approval.

- D. Planning & Zoning Committee – No report.

- E. Utility Board – No report.

Committee and Staff Reports – continued

F. Police Department – Chief Petrick reported all is quiet.

G. Building Department/Public Works – Building Official Borysiewicz stated permits had been issued for a single-family home on 14th Street and conversion of a single-family home to a duplex on 11th Street. Assistant to the Building Official John Thomson was doing a lot of business tax inspections and Maintenance Worker Joe Boucher was busy with city landscaping. Building Official Borysiewicz stated that about 40 code violation letters will be sent regarding landscaping this week.

H. City Secretary-Treasurer – Commissioner Vorick stated the Check Detail Report and August financial statements were available for review and that the city is in good financial shape.

I. City Clerk – City clerk stated that over 50% of the business tax renewals were completed. Staff was busy closing out this fiscal year and preparing for next fiscal year. She will be out of the office October 6-10 for training and Assistant Lyn Paterson will be the clerk at the regular meeting on October 9.

4. Unfinished Business - None.

5. Items of Discussion/Approval - None.

6. City Administrator Items For Discussion/Approval

Mayor Sutton stated Ken Spencer, sales representative for Florida Keys Boat Lifts, has offered to install a lift for the police boat at cost of the lift only (no labor). The company is making the offer to attract business and benefit the city. He said the 6,000 pound lift will cost \$5,200. If installed at a residence it would be more than \$10,000.

John, representing Florida Keys Boat Lifts, stated that the company would like to do this for the business exposure and to help the city. This would save the city the cost of cleaning and painting the bottom and result in fuel savings and increased speed.

The Mayor and commissioners thanked Florida Keys Boat Lifts for this offer and will review the materials presented.

Stormwater Update on 9th and 10th Streets

Mayor Sutton reported the grant closeout documents had been sent to South Florida Water Management District and the check should be here in 45 days. He said there were a few minor things to be done, but the project was completed.

Susan DeNeale stated she and 17 other property owners were unhappy with the rock in the swale area. She requested that pea rock be placed in these areas as was stated in the June 13 letter signed by the Mayor.

Commissioners and Mr. & Mrs. DeNeale discussed the size of the rock used, what action had been taken, and if anything else needed to be done. Commissioners agreed that the contractor had fulfilled the terms of the contract, inspectors had approved the work, and the project is completed.

Sewer Pipe Inspections Requirements

Mayor Sutton stated that in response to Mr. DeNeale's question regarding the sewer pipe inspections that PVC pipes would need an inspection by camera and that cast iron pipes would need a hydrostatic test which is a pressure test, usually done with water or air.

City Administrator Items For Discussion/Approval - continued

Mayor Sutton stated he had met with three banks regarding a line of credit. Two banks have responded and the third offer would be received shortly. He said there would be some costs to having the line of credit: one bank would charge \$2,500 per year and the other would have a one-time fee of up to \$1,200.

Mayor Sutton gave an update on upcoming projects: the installation of fire hydrants will begin September 29 and the Causeway repaving will start October 13.

7. Ordinances and Resolutions – None

8. Commissioners' Reports or Comments

Commissioner Vorick stated the boat lift would have to be put to bid since it was over \$5,000. Mayor Sutton stated the lift was only \$4,695 but with the remote, etc it would total \$5,200. Commissioner Vorick asked about ownership of the canals involved in the dredging projects. Attorney Wright gave a brief history of canal ownership and stated he did not see a problem if residents wanted to pay to have the canal dredged.

9. City Attorney Report – Thomas D. Wright – There are no legal issues.

10. Approval of Warrant 0808 Expenses for the Month of August

Motion - Moved by Commissioner Vorick, seconded by Commissioner DeGraw, to approve Warrant 0808 for the Month of August 2008 in the amount of \$652,388.45. Roll Call Vote: Unanimous approval.

11. Correspondence & Citizen Comments - None

The meeting adjourned at 10:25 a.m.

Vickie L. Bollinger, City Clerk

Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the City Clerk, as a public record.