

# MINUTES

## KEY COLONY BEACH CITY COMMISSION REGULAR MEETING

Thursday, October 23, 2008, 9:30 a.m.

City Hall Auditorium

1. Call to Order, Pledge of Allegiance, Prayer, Roll Call – The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Sutton at 9:30 a.m. followed by the Pledge of Allegiance and Prayer. *Present:* Mayor Ron Sutton, Vice-Mayor Rusty Stevens, Commissioner Jeff Vorick, Commissioner Geraldine Zahn, Commissioner Seneca “Tucker” DeGraw. *Also Present:* Attorney Thomas Wright, Police Chief Robert Petrick and City Clerk Vickie Bollinger. *Excused:* Building Official Edward Borysiewicz. Public: 10
2. Approval of Minutes: Regular Meeting October 9, 2008  
Commissioner Zahn asked that the minutes be amended to include that the line of credit approved at the meeting is to be used for emergency purposes only. Commissioners agreed.
3. Special Requests  
*Boat Lift – 15,000 pound Elevator Lift – 175 13<sup>th</sup> Street, Jeff and Leslie Ryder, Owners*  
Mr. Ryder stated that he and his wife wish to install a 15,000 pound elevator boat lift on the wooden dock at 175 13<sup>th</sup> Street. He said the lift was similar to others in the area and the neighbors had no objection.  
Mayor Sutton stated that similar lifts had been approved by the commission and that approval is required because the lift was greater than 10,000 pounds.  
**Motion** – Moved by Commissioner DeGraw, seconded by Vice-Mayor Stevens, to approve the 15,000 pound elevator boat lift at 175 13<sup>th</sup> Street, Jeff and Leslie Ryder, Owners. Roll Call Vote: Unanimous approval.
4. Committee and Staff Reports
  - A. Recreation Committee – No report.
  - B. Beautification Committee – Mayor Sutton stated he and Assistant to the Building Official John Thomson will meet with committee members to discuss the Christmas decorations on Friday.  
Commissioner DeGraw stated he attended the last meeting and discussed budget issues reminding the committee that expenditure over \$1,000 must be approved by the commission. He said that the committee will not plant coconut palms along the Causeway, but will consider some other type of palm.
  - C. Disaster Preparedness Committee – No report.
  - D. Planning & Zoning Committee – Chair Danaher stated the committee met and heard a variance request. He said the committee voted to recommend the commission deny the request. City clerk stated the applicant has not notified her of whether or not he wishes to proceed, so a date for a commission hearing has not been set.
  - E. Utility Board – Mayor Sutton stated the board had met and had asked if the \$200,000 grant from the Army Corps of Engineers could be a reimbursement for last year’s slip lining project instead of being used to duplex the lift stations. Mayor Sutton will follow-up. Also, the board is researching the wind insurance rate increase for the sewer plant and options to reduce costs.

Committee and Staff Reports – continued

F. Police Department – Chief Petrick reported that a bee hive was removed from 651 9<sup>th</sup> Street on Saturday morning, new speed limit signs will be installed and FDOT will not be able to provide weight scales for trucks. He said FDOT did not have any available to donate at this time and purchase would be too expensive. The Chief asked for clarification on use of sheriff's deputies since it was decided not to fill the vacant officer position at this time.

Mayor Sutton stated the commission held a workshop to discuss police staffing levels and agreed to not fill the open position at this time, but to try to work with just 5 officers. He said officers could be paid overtime or sheriff's deputies hired to cover shifts when officers took time off. The Mayor stated he and the Chief discussed a policy where officers would not be allowed time off on the weekends or if they were given time off, the Chief would cover the shift. The Chief would then be given time off during the week to compensate. Mayor Sutton stated he did not want to create a morale problem, but he was looking for ways to save the city some money. He suggested changing the shift schedule, but was told officers prefer the current schedule. He suggested that the commission set a policy that the Chief would cover time off by other officers when the time off was scheduled in advance. When an officer called in sick or there was an emergency, a sheriff's deputy would be hired or overtime paid to another officer.

Commissioners commented/discussed:

- Discussions of prior commissions led to the decision to hire the 6<sup>th</sup> officer. No better way was found. We need to keep good morale.
- Cities everywhere are having to evaluate spending for staff. May need a different daily work schedule.
- Salary from the vacant position can be used to off-set increases for overtime or sheriff's deputies. Supervisors sometimes have to cover, but shouldn't mandate this. Supervisor has other duties and this can create morale problems.
- Supervisor can adjust schedules to fill scheduled time off. Use deputies for unscheduled time. We should save as much of the vacant officer's salary as possible.
- Need to give the plan with 5 officers a chance to work; rearrange schedules if needed.
- We need to try this, but if it doesn't work, then we can hire.

Attorney Wright suggested that the commission set a policy that for six months the police force will have 5 officers with the goal to save as much of the 6<sup>th</sup> officer's salary as possible. He said at the end six months the commission can evaluate the Chief's performance and how well this plan worked.

**Motion** – Moved by Commissioner Vorick, seconded by Commissioner Zahn, to have a six month trial beginning September 24, 2008 with a total of five police staff, using overtime and sheriff's deputies on an emergency basis, and with the goal to conserve as much as possible of the cost of a sixth officer. Roll Call Vote: Unanimous approval.

G. Building Department/Public Works – No report.

H. City Secretary-Treasurer – Commissioner Vorick stated the Check Detail Report and September financial statements were available for review and that the city is in good financial shape. He stated that the new fiscal year began on October 1. In response to a question, city clerk stated that the city receives Communication Services Taxes for all telephones showing a service address in Key Colony Beach. Commissioner Vorick stated he discovered his phone had an address in Marathon and taxes were being sent to the wrong city.

Committee and Staff Reports – continued

I. City Clerk – City clerk stated the consultants for the CDBG grant will be placing ads in the local newspaper about an Environmental Review. This is just a required step in the process to receive the stormwater construction grant for the east side of the island. She said that business tax licenses were still being processed although the deadline for renewal was September 30, 2008.

5. Unfinished BusinessComprehensive Plan ORC Report and Schedule a Public Hearing

Mayor Sutton stated the city had received the Objections, Recommendations and Comments report regarding the Water Supply Plan. Consultant Jim LaRue had provided responses to the report. The next step in the process is to schedule a public hearing and then adopt the Water Supply Plan into our Comp Plan. Mr. LaRue will come to the public hearing and review the ORC report and responses with the commission and public. Commissioners agreed to hold the public hearing on Monday, November 24, 2008 at 9:30 prior to the regular city commission meeting.

6. Items of Discussion/Approval - None.7. City Administrator Items For Discussion/ApprovalCauseway Repaving

Mayor Sutton stated the Causeway was completed and everyone seems generally satisfied, except for one problem. Stormwater runoff at the top of the Causeway does not flow to the outfalls as it was designed; rain is ponding along the right-of-way and onto private property. He stated he will follow-up with the engineers and contractor to resolve this issue. He stated there will not be a perfect fix, but it can and should be better than it is now.

John Grimes, 14 Causeway, stated there was a ponding problem and the new electric boxes will have to be raised because of the height of the asphalt. He said water is not flowing to the catch basins, but it ponding on private property which is not allowed by law.

Sunset Park Shoreline

Mayor Sutton stated repairs after the storms has been completed. FEMA will pay for the repairs but as an emergency not as a beach. The city has engineered plans for the beach area, but they have not been updated in many years. FEMA informed the city that to receive beach funding, the engineered plans must be updated every year or so. The Mayor said he received one estimate to update the plans of \$4,500. This is a big expense. FEMA is repairing the beach this time, but they may not allow it next time and the city will have to pay the cost to repair any damage. Commissioners discussed that this shoreline was not designed to be a beach, the park is to be kept natural, shoreline stabilization was required when Coury 2 subdivision was developed. Mr. Grimes stated that this isn't just a survey, but a study used to compare pre and post storm conditions. He stated it may be cheaper for the city to pay for repairs than the cost of the study. Mayor Sutton stated he wanted the commission to have this information and to consider the options.

8. Ordinances and Resolutions – None9. Commissioners' Reports or Comments

Commissioner DeGraw thanked Mayor Sutton and former Mayor Burnett for their efforts on the Causeway. He stated that Mayor Sutton has spent countless hours monitoring the project and the city appreciates his efforts. All commissioners and citizens concurred with their applause and comments.

Commissioners' Reports or Comments - continued

Commissioner Vorick stated the he had researched options for Fire/EMS services. He stated there is grant funding available for training and equipment. Mayor Sutton stated that although grants are available for some things, operating costs would be very expensive. He said for right now, contracting with the City of Marathon was the best option. All agreed that a volunteer department would probably not work in our city.

Vice-Mayor Stevens also thanked Mrs. Sutton for her understanding during the Causeway projects and for "keeping the Mayor's dinner warm" on many nights.

10. City Attorney Report – Thomas D. Wright – There are no legal issues.

11. Approval of Warrant 0908 Expenses for the Month of September

**Motion** - Moved by Commissioner Vorick, seconded by Commissioner Zahn, to approve Warrant 0908 for the Month of September 2008 in the amount of \$386,085.34. Roll Call Vote: Unanimous approval.

12. Correspondence & Citizen Comments - None

The meeting adjourned at 10:50 a.m.

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Vickie L. Bollinger, City Clerk

Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the City Clerk, as a public record.