# AGENDA
## KEY COLONY BEACH UTILITY BOARD
**January 17, 2016 @ 9:30 am**
**CITY HALL**

Call to Order & Roll Call

Approval of the Minutes: Regular Meeting, November 15, 2016
Special Meeting, January 3, 2017

Utility Clerk's Report

Operator's Monthly Report- Includes written review & reports

Chairs Report

A. Smoke testing repair updates
B. Clean and Camera Sewer Gravity Main Line Bid Update
C. WRF Improvements – Phase 7 Update

Approval of Waste Water Financial Reports

A. Balance Sheets
B. Income Statements

Approval of Storm Water Financial Reports

A. Balance Sheets
B. Income Statements

Treasurer's Report

Approval of the Waste Water Warrant – 1116 & 1216

Approval of the Storm Water Warrant – 1116 & 1216

Approval of Any Other Monthly Reports

Board Member's Comments

Any Other Business

There may be attendance and participation of city commission members at this meeting.
If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

**NOTICE REGARDING EX-PARTE COMMUNICATION**

An ex-parte communication is defined as any contact, conversation, communication, writing, correspondence, memorandum or any other verbal or written communication that takes place outside a public hearing between a member of the public and a member of a quasi-judicial board, regarding matters, which are to be heard and decided by a quasi-judicial board. Site visits and expert opinions are also considered ex-parte communications. In the event that someone contacts a Board Member about a quasi-judicial matter outside of a public meeting, at such time, that particular issue is brought before the Board; the Board Member should state on a record that existence of any ex-parte communication. Similarly, any correspondence received by a Board Member must be forwarded to the Board Clerk. You should also state whether or not the ex-parte communication affects your ability to impartially consider the evidence presented.
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