

**AGENDA**  
**KEY COLONY BEACH UTILITY BOARD**  
**June 20, 2017 @ 9:30 am**  
**CITY HALL**

**Call to Order & Roll Call**

**SRF WRF Improvements – Phase 2**

- A. Contractual Matters
- B. Permit Matters
- C. Scheduling
  - Update Progress Schedule
  - Recap Work to Date
  - 4 to 8-week Look Ahead | Critical Path Discussion
  - TLC Manpower Discussion
- D. Applications for Payment
  - AFP Status
  - Davis-Bacon Update (Payrolls) / Compliance
- E. Shop drawings
  - Updated Review Status
  - American Iron & Steel Compliance
    - 1. Ductile Iron Piping Submittals
- F. Coordination / Technical Issues
  - Sequence of Near-term Construction Activities
  - Interim LEAP Conversion
  - ISAM Temporary Operations Planning | Coordination
  - Coordination with City's Operations Staff
  - Site Security | Safety
  - Working Hours and Working Days
  - FDEP SRF Site Visit
  - Other Items

**Stormwater 12<sup>th</sup> Street Project Update**

**Approval of the Minutes:** Regular Meeting, May 16, 2017

**Utility Clerk's Report**

**Operator's Monthly Report-** Includes written review & reports

**Chairs Report**

- A. Stairs for Sewer Plant
- B. Manhole Risers
- C. Manhole #11 East Ocean
- D. Clean and Camera Sewer Gravity Main Line Update
- E. 2017-2018 Budget Review & Approval

## **Treasurer's Report**

### **Approval of Waste Water Financial Reports**

- A. Balance Sheets
- B. Income Statements

### **Approval of Storm Water Financial Reports**

- A. Balance Sheets
- B. Income Statements

## **Approval of the Waste Water Warrant – 0517**

## **Approval of the Stormwater Warrant – 0517**

## **Approval of Any Other Monthly Reports**

## **Board Member's Comments**

## **Any Other Business**

There may be attendance and participation of city commission members at this meeting.

If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

### **NOTICE REGARDING EX-PARTE COMMUNICATION**

An ex-parte communication is defined as any contact, conversation, communication, writing, correspondence, memorandum or any other verbal or written communication that takes place outside a public hearing between a member of the public and a member of a quasi-judicial board, regarding matters, which are to be heard and decided by a quasi-judicial board. Site visits and expert opinions are also considered ex-parte communications. In the event that someone contacts a Board Member about a quasi-judicial matter outside of a public meeting, at such time, that particular issue is brought before the Board; the Board Member should state on a record that existence of any ex-parte communication. Similarly, any correspondence received by a Board Member must be forwarded to the Board Clerk. You should also state whether or not the ex-parte communication affects your ability to impartially consider the evidence presented. .